

Curriculum

Course No.	Course Name	Total Cr. Hrs.	Lecture Cr. Hrs.	Lab Cr. Hrs.	Other Cr. Hrs.
Semester 1					
ACCT 2100	Financial Accounting	3	3	0	0
BUSN 1100	Intro to Business	3	3	0	0
ENGL 1000/1010	English Composition I (GER)	3	3	0	0
MATH 1000, or 1100, or 1160 or 1170	College Algebra or Contemporary Mathematics	3	3	0	0
Computer Requirement PALG 2010	Computers in the Law Office	3	3	0	0
		15			
Semester 2					
BUSN 1050	Business Communication	3	3	0	0
BUSN 2100	Introduction to Management	3	3	0	0
BUSN 2130	Personal Finance	3	3	0	0
ECON 2020 or ECON 2010	Microeconomics (GER) or Macroeconomics	3	3	0	0
BUSN 2120	Human Resource Management Approved Humanities	3	3	0	0
CTS- General Business (33)		18			
Semester 3					
PALG 1010	Intro to Paralegal Studies	3	3	0	0
SPCH 1200	Intro to Public Speaking	3	3	0	0
BUSN 2200	Legal Environment of Business	3	3	0	0
PALG 2150	Legal Research	3	3	0	0
		15			
Semester 4					
PALG 2250	Civil Litigation	3	3	0	0
PALG 2300	Legal Analysis & Writing	3	3	0	0
CRJU 2030	Criminal Law	3	3	0	0
BUSN 2451 BUSN 2980	Integrated Career Skills or Internship – ACCT, BSAD, and OSYS	3	3	0	0
		3	3	0	0
		15			

AAS- Business Administration

Total Credit Hours: 60

Total Clock Hours: 1,800

CIP Code: 520101

Refer to Appendix F for approved Business elective courses.