

Adding funds to your Pay For Print Account

Use the link on FalconNet to login in, using your campus COMPUTER login and password.

If you do not know this, or need to reset your account, see a library or IT staff member.



WebPay Home Support



Log In



User Name

Password

Log In

****Each student will have an automatic 120 free quota (\$12.00) for printing.****

To add funds, Click Deposit Funds:

Your current balance is \$0.00

Deposit funds to my print\copy account

Deposit Funds

Select an amount, and click Next:

Enter your Payment Details and Click Complete Payment:

Make a Payment



User Name

johndoe

Balance

\$0.00

Email

Email

Amount

\$1.00
\$1.00
\$2.00
\$3.00
\$4.00
\$5.00
\$10.00
\$15.00

Enter Payment Details



Card Number

Expiration Date

Accept Terms and Conditions

You need to accept the terms and conditions to complete payment. Click [Here](#) to view

Go Back

Complete Payment

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Funds can also be added online or with **cash** at the Cashier's Window during Fletcher's business hours.

Please ask a Library Staff member for any assistance.

CHECK YOUR BALANCE OFTEN!

YOU are responsible for your own prints and copies.

Please make sure that you know exactly what is being printed at all times.

There will be no refunds given for printing errors.