Fletcher
TECHNICAL COMMUNITY
COLLEGE

Admission Guide

Associate of Science in Nursing

Fall 2023

INFORMATION IN THIS DOCUMENT IS SUBJECT TO CHANGE.

Dear Prospective Nursing Students:

Thank you for your interest in the Associate of Science in Nursing (ASN) Program at Fletcher Technical Community College. Applications for the fall 2023 program are currently being accepted. The application deadline for the program will be **Monday, May 15, 2023,** at 4:00 p.m. Applications received after this deadline will be deemed automatically ineligible for the ASN program.

Students accepted into the ASN program will complete the program in three semesters. Successful completion of the ASN degree prepares you to take the National Council Licensure Examination (NCLEX-RN) for licensure as an RN. Specific information regarding the curriculum and course descriptions are in the current academic year's catalog located on Fletcher's website (www.fletcher.edu).

Detailed admissions requirements for the ASN program are included in this guide. Please read the following document fully. Students who are not admitted for fall 2023 must re-apply for admission for a future entrance term. It is the student's responsibility to retain copies of documents and resubmit a new application packet for future classes. We do not maintain a waiting list. Admission requirements are reviewed annually and are subject to change. Please ensure you are using the correct guide for the semester you are applying.

This program has a clinical component to complete the program. Please be advised that Fletcher's Nursing and Allied Health faculty members work closely with many clinical sites to provide an optimal clinical experience for all its students. Fletcher must follow policies and guidelines set forth by programmatic accreditation boards as well as hospital policies. Currently, program completion date is dependent upon our ability to enter the clinical facility. Though this is not ideal, Fletcher's faculty and administration will work with all our partners to complete clinical hours in a safe and timely manner when possible.

As always, students will be required to comply with all clinical facility requests to complete the program outcomes.

If you have questions regarding information in this document, please call the Department of Nursing. We look forward to assisting you as you begin your studies in nursing.

Sincerely,

Department of Nursing Faculty
Fletcher Technical Community College

Louisiana State Board of Nursing Approved Curriculum

Course Number	Course Title	Lecture		Lab		Clinical		Total Cr. Hrs.	Total Clock
Fall		Credit	Clock	Credit	Clock	Credit	Clock		
ENGL 1XXX	English Composition I	3	45	0	0	0	0	3	45
BIOL 1140	Anatomy & Physiology I	3	45	0	0	0	0	3	45
BIOL1150	Anatomy & Physiology I Lab	0	0	1	45	0	0	1	45
MATH 1XXX	Contemporary Math or College Algebra	3	45	0	0	0	0	3	45
	Humanities Elective	3	45	0	0	0	0	3	45
	Fine Arts Elective	3	45	0	0	0	0	3	45
Spring								**16**	**270**
ENGL 1XXX	English Composition II	3	45	0	0	0	0	3	45
BIOL 1160	Anatomy & Physiology II	3	45	0	0	0	0	3	45
BIOL 1170	Anatomy & Physiology II Lab	0	0	1	45	0	0	1	45
BIOL 2030	Microbiology	3	45	0	0	0	0	3	45
MATH 2100	Introductory Statistics	3	45	0	0	0	0	3	45
PSYC 2120	Lifespan Developmental Psych	3	45	0	0	0	0	3	45
Fall								**16**	**270**
NURS 1310	Nursing Care of the Adult client with Health Alterations I	2	30	0	0	1	45	3	75
NURS 1000	Basic Nursing	2	30	1	30	1	45	4	105
NURS 1080	Health Assessment for Nurses	3	45	1	30	0	0	4	75
NURS 1090	Pharmacology	3	45	1	30	0	0	4	75
Spring								**15**	**330**
NURS 2300	Nursing Care of the Adult client with Health Alterations II	4	60	0	0	3	135	7	195
NURS 2750	Maternal-Child Nursing Care	3	45	1	30	1	45	5	120
NURS 2800	Issues in Nursing and Healthcare	3	45	0	0	0	0	**3**	**45**
Summer								**15**	**360**
NURS 2740	Nursing Care of the client with alterations in Mental health	3	45	0	0	1	45	**4**	90
NURS 2760	Capstone Course	3	45	0	0	0	0	**3**	45
								7	**135**
		56	**840**	**6**	**180**	**7**	**315**	**69**	**1335**

Associate of Science in Nursing Program Admission Information

Program Outcomes

- Performance on Licensure exam: Provide a course of study that promotes an annual (Jan 1st –Dec. 31st) first-time pass rate of 80% or greater on the NCLEX-RN as set by the Louisiana State Board of Nursing.
- Program Completion Rate: The program completion rates will be 60% or more of students entering into the clinical nursing course will complete in three (3) semesters.
- Job Placement Rates: 90% or greater employment rate of graduates actively seeking employment to obtain employment in the field of nursing within one year of graduation.

Student Learning Outcomes

Students who successfully complete the Associate of Science in Nursing Program will be able to:

- Patient-centered care: Recognize the patient or designee as the source of control and full partner in providing compassionate and coordinated care based on respect for patient's preferences, values, and needs.
- Teamwork and Collaboration: Function effectively within nursing and inter-professional teams, fostering open communication, mutual respect, and shared decision-making to achieve quality patient care.
- Evidence-Based Practice: Integrate best current evidence with clinical expertise and patient/family preferences and values for delivery of optimal health.
- Quality Improvement: Use data to monitor the outcomes of care processes and use improvement methods to design and test changes to continuously improve the quality and safety of health care systems.
- Safety: Minimizes the risk of harm to patients and providers through both system effectiveness and individual performance.
- Informatics: Use information technology to communicate, manage knowledge, mitigate error, and support decision making.

Students with prior ASN/BSN Credit

If a student has ASN/BSN credit from a program other than Fletcher's ASN program, the student is required to submit a letter of good standing from the ASN or BSN program they were admitted to and are required to attend all courses in Fletcher's ASN program curriculum at Fletcher. Admission to the program is based on student qualifications, clinical site availability, and faculty availability.

If a student has dropped, withdrawn, or did not successfully complete courses from the Fletcher ASN program, readmission to the program is based on student qualifications, clinical site availability, and faculty availability. This will be at the reviewed discretion of the ASN Coordinator, Department Head of Nursing, and Dean of Nursing. If the previous qualifications are met, the student may re-enter the program in the classes the student was previously enrolled.

Students who have not successfully completed (W, D or F) any two NURS courses in separate semesters within the last six (6) years from any institution are not eligible to apply.

College Admission Requirements

Associate of Science in Nursing – Clinical applicants must meet all general admissions criteria and be fully admitted to Fletcher, in addition to the program-specific requirements contained in this document. Full admission is granted once a student is cleared by the office of admissions.

Full admission cannot be granted to an applicant/student who has outstanding holds from any school in the Louisiana Community and Technical College System. New and returning (did not attend in spring 2023) students must submit a completed admissions application in order to be considered for the program. The application can be found on the Fletcher website.

Program Admission Requirements

Application for Admission to a Nursing or Allied Health Program

A completed Application for Admission to a Nursing or Allied Health Program must be submitted along with the other required documents listed in this guide to the Department of Nursing by the deadline. This document is completed and submitted electronically on the program page.

Official College Transcripts

If you attended an accredited college or university *other than Fletcher or other LCTCS schools* prior to applying at Fletcher, the student must send official college transcripts directly from the institution to Fletcher for a formal evaluation of credits earned to determine what previous coursework will transfer to Fletcher. Transcripts can be sent in the following ways:

1. E-scripted transcripts submitted to Fletcher only.
2. Paper copies of official transcripts to **both** Fletcher Enrollment Services and the Department of Nursing.

If the transcript is hand-delivered, it must be sealed by the issuing institution. Any transcript not sent in a sealed envelope will not be accepted, and the application will be rejected. Transcripts must be submitted even if credit was not granted. Transcripts should not include course work that is "in progress." All courses on all transcripts submitted will be reviewed even if Academic Amnesty was granted. All transcripts must be received by the Department of *Nursing no later than May 20*th of the application semester.

Testing Requirements

Fletcher's ASN Clinical Program requires the HESI A-2 entrance examination. Any applicant who has previously taken the HESI-A2 must upload official scores with the application. The scores must be dated on or between 08/01/2022 to 05/15/2023. The applicant must score a minimum of 75% in each required component to be considered for clinical admission. Required components are Anatomy and Physiology, Reading, Math, Grammar, and Vocabulary.

Applicants are limited to submitting two HESI scoring sheets in the application to achieve a minimum of 75% in each required component. Applicants must highlight which of the two scores they wish to use.

The HESI-A2 test will be offered at Fletcher at various times throughout the year. Please visit the Testing Center's website for pricing, test dates and times. The applicant must pre-register for the test. Pre-registration is done on a first-come-first-served basis. Space is limited. **Testing spots do fill up so the department of nursing recommends a student schedule the exam slot with the testing department early in the spring semester even if the student wishes to test in April or May.** The cost of the test is subject to change each semester. Any examinee wishing to retake the HESI –A2 examination is *recommended* to wait a minimum of six weeks prior to retesting to allow time for remediation. See test facilitator for directions on remediation procedure.

Any test registrant for the HESI-A2 requiring accommodations for testing must notify Fletcher at least two weeks prior to the scheduled testing date. Accommodations requests must be accompanied by a current evaluation. These requests must be submitted to the Testing Center. A special accommodations form can be found in the online application. A study guide for the HESI A-2 such as the *HESI Admission Assessment Exam Review* can be purchased through Fletcher's bookstore.

Grade Point Average (GPA) Requirements

To apply for admissions into the clinical program, applicants must achieve least 2.75 grade point average (GPA) of all nursing prerequisite coursework including repeated courses of the following:

- ENGL 1010/1000 AND 1020
- *MATH 1160/1170 (1103/1104) OR 1100/1000 (1213/1214) AND 2100
- BIOL 1140, 1150 1160, 1170, AND 2030 within five (5) years.

Prerequisite coursework under academic amnesty from all colleges including Fletcher will be included in the GPA and treated as any other prerequisite course.

There will be a three (3) course repeat limit on prerequisite courses including ENGL 1010 & 1020, MATH 1100/1000 (1213/1214) or 1160/1170 (1103/1104) & 2100, and any BIOL course within five (5) years. This may include three repeats of one course, or any combination of courses listed above. **Applicants with more than three (3) repeated courses are ineligible to apply.** The department of nursing does not penalize a student for courses marked as a 'W'; those courses are not calculated in the three-repeat limit

*If a student has taken both Contemporary Math and College Algebra, both course grades will not be used to calculate the GPA for nursing enrollment. The department will use the higher grade of record of the two courses. If the student has multiple attempts for the math courses, only the grades from the higher grade of record course will count in the three (3) repeat limit. The other math course grades will not be calculated in the GPA nor count toward the three (3) repeat limit.
Examples:

- Student A took MATH 1160 (1103) and made a B, and MATH 1100 (1214) and made a C. The nursing department would use the B only.

- Student B took Math 1160 (1103) and made a D in the fall, and took MATH 1160 (1103) and made a B in the spring. Both grades would count and the student would have used one repeat.

- Student C took Math 1100 (1214) and made a D in the fall, and took Math 1170 (1104) in the spring and made an A. Only the 1170 (1104) A would count.

Essay

The applicant must submit a typed essay with a minimum of 200 words explaining interest, and objectives for pursuing a degree and career in nursing. Applicants should not include his/her name on the essay to prevent bias in scoring.

Certified Background Check

Students should go to https://br-solutions.net/employer-resources
From the home page, you will see a menu bar across the top of the page, look for SCHOOLS and select Fletcher Technical Community College. The next page will have Fletcher Technical Community College's name on the left side of the page. Under it will be the progress screen to show you what you have completed as you go along. In the middle of the page are the instructions and information regarding background checks that the company will be doing. Read all information.

Across the bottom of the page are two sections: • YOUR DEMOGRAPHICS • AUTHORIZATION & CONTINUE TO REVIEW/SIGN FORMS Click on your Demographics. An application page will appear where you complete all information. Click on Continue to next page. If you have completed everything correctly it will turn green, if it turns red you must make corrections to your errors before moving on. Click continue to complete the Authorization & Continue to Review/sign forms page. Check the consent box before you continue to the next step (review & sign). After completing the application, you will be asked to make the payment and sign your paperwork online. The price is $35. Payment must be made for the request to be processed. The background check results will be sent to Fletcher Technical Community College. If you have any questions, call 985-503-7911 for assistance.

Admission Application Deadline

Completed "Application for Admission to Nursing or Allied Health Program" form online and upload all required supporting documents to the Department of Nursing no later than **May 15, 2023,** at 4:00 p.m.

Only completed applications will be reviewed for admission. It is the applicant's responsibility to make sure that all application materials are received by the deadline dates. Contact between the student and the department regarding acceptance is done by the email address provided. It is the student's responsibility to ensure that the information given to the department of nursing is current and accurate.

ANY MISSING OR INCOMPLETE DOCUMENTATION WILL CAUSE THE APPLICATION TO BE DECLINED AUTOMATICALLY

What to expect after applications are submitted?

Following the completion of the spring semester, applications will be reviewed. All required components are weighted, and all weighted parts will be combined for a total score. These scores will then be ranked, and the top total scores will be selected for the program. In the case that two applicants end up with the same final score, the essay score is used as a tiebreaker.

All applicants will receive email notification of their status. Emails are sent approximately May 25th. Students will be asked to accept his/her seat by completing a background check form and fingerprint cards and returning it to Fletcher's Department of Nursing before June 1. Students who apply should ensure their schedule allows for a background check and fingerprinting between May 25 and June 1. Instructions for the form will be sent to accepted students. Failure to respond by the deadline will result in a forfeit of the seat. **Accepted students who are no longer interested in the program are encouraged to notify the Department of Nursing immediately, as seating is limited.**

Applicants with the top total scores will be given information regarding orientation scheduled for June 7, 2023. **If you do not attend this orientation, your invitation for admission will be revoked**. **Exceptions cannot be honored due to the time sensitivity of sending an application to the state board of nursing.** Students who applied for the fall 2023 semester are expected to keep these dates open and plan accordingly. In addition, the next three applicants in line will be considered alternates in the case that one or more of the selected candidates do not or cannot register for the program.

The following items are NOT required for the application process but may be required for the student to provide should he/she be accepted:

- Have a certified copy of birth certificate or a valid United States passport upon acceptance to the program
- Schedule and pay for tuition
- Purchase books and other requirements
- Documented Physical Exam stating the student is "free and clear to participate in clinical duties"
- Health insurance coverage
- Vaccines/Titer, CPR, Flu Shot, COVID-19 shot, and TB skin testing
- Additional Louisiana State Police and FBI Background Check
- Be free of a criminal record of pleading guilty or no contest to, or a conviction of a felony. If the applicant, has pleaded guilty or no contest to or has been convicted of a felony, he or she is immediately declared ineligible for the ASN Program at Fletcher Technical Community College.
- Provide information about currently prescribed medications to the Department of Nursing prior to drug testing
- Produce a negative urine drug screen and be subject to random drug testing.
- Have a United States issued social security number and a current unexpired government

issued photo ID by the time of program completion

Schedule and Work Recommendations

Due to the fast paced, challenging, and rigorous academic demands of the ASN program, the nursing faculty urge students to avoid full-time work commitments. Clinical schedules are subject to last-minute revisions each semester. Clinical rotation schedules are scheduled at a variety of clinical sites that may be over 20 miles or more from campus. Therefore, students' personal commitments must remain flexible to meet course objectives and accommodate program requirements. Reliable transportation is needed due to the distance to some of the clinical sites.

Louisiana State Board Approval of Clinical Students

Although a student may be accepted into the clinical portion of the program, the Louisiana State Board of Nursing may deny eligibility to enter/progress in clinical nursing courses. Fletcher Technical Community College Nursing department must comply with the Louisiana State Board of Nursing's decisions.

Once a candidate becomes an ASN clinical student, all ASN policies and procedures must be followed. All policies for the ASN program are found in college handbooks located on the website. Any student who has a failed attempt (whether the student resigns from the program or does not successfully complete the course/program) will have to reapply to the program.

Criteria for Dismissal from the Nursing Program

Items that will result in a student being dismissed from the program include but not limited to:

- Failure to pay tuition by the enrollment census day
- Failure to comply with school or program regulations
- Violation of any school policy.
- Falsification of information given on official school or state board documents
- Falsification of records regarding patient care
- Unauthorized possession of an examination
- Failure to meet expectations relating to student behavior as defined in the Fletcher Student Handbook and the ASN Student Handbook.
- Failure to perform clinical duties as directed by the instructor.
- Conduct which is unrelated to the learning and inappropriate for either clinical or classroom (e.g. abusive language, threats, assault and battery, disruptive attitude or talking, use of cell phone, internet usage during classroom/lab instruction).
- Disobedience or any form of disrespect to program faculty, staff, or healthcare facility staff.
- Failure to maintain confidentiality both in and out of the clinical setting
- Failure to maintain satisfactory progress in the classroom, lab, or clinical
- Leaving the classroom, lab, or clinical without proper notification to the instructor
- Failure to maintain a current scope of practice in clinical settings

Associate of Science in Nursing Admission Checklist for fall 2023

Applicants to Fletcher's ASN Clinical program must complete and submit the following information to the Department of Nursing to be considered for admission. ***If at any point, the candidate does not comply with any part of this process, the candidate will not be eligible for the program and will have to re-apply to the ASN program.*** All applicants must submit all of the following:

1. Complete an admissions application to Fletcher Technical Community College (if not already a Fletcher student) online at www.fletcher.edu.

2. Be **fully or unconditionally** accepted to Fletcher by completing all documentation requested by Fletcher Technical Community College.

3. Complete the online "Application for Admissions to a Nursing or Allied Health Programs" located on the Nursing page of the Fletcher Website.

4. Achieve and upload HESI A2 score sheets which show a minimum score of 75% in each component on no more than 2 attempts. Scored components include Anatomy and Physiology, Reading, Math, Vocabulary, and Grammar. Highlights should be made if two exams are being submitted. The scores must be dated on or between 08/01/2022 to 05/13/2023.

5. Submit official, unopened transcripts from all accredited colleges or universities attended other than Fletcher and other LCTCS schools *by May 20th*. E-scripted transcripts need to only be submitted to Fletcher College. Paper transcripts must be mailed to both Fletcher College and the Department of Nursing.

6. If applicable, upload a letter of good standing from an ADN, ASN or BSN program to which the student was previously admitted. Letters from Fletcher's ASN program are not required.

7. Successfully complete general education coursework with "C" or better according to official transcripts. No more than three (3) repeats in any one course or a combination of courses are allowed. Applicant must be in the final semester of completing prerequisite course work to apply for admission into the ASN clinical program unless otherwise stated below:

Anatomy & Physiology Lecture[1] and Lab I[1]	4 Credit Hours
Anatomy & Physiology Lecture[1] and Lab II[1]	4 Credit Hours
College Algebra OR Contemporary Math	3 Credit Hours
Statistics	3 Credit Hours
English Composition I & II	6 Credit Hours
Microbiology[1]	3 Credit Hours
Developmental Psychology[2]	3 Credit Hours
Humanities[3]	3 Credit Hours
Fine Arts[3]	3 Credit Hours
	Total: 32 Credit hours

[1] Courses must have been completed within 5 years of entry into the program.
[2] Courses must be completed by the fall admission semester.

[3] Courses must be completed by graduation.

8. Achieve a minimum nursing prerequisite GPA of 2.75 on ENGL 1010/1000, 1020, BIOL 1140, 1150 1160, 1170, and 2030 and MATH 1104/1103 (1160/1170) or MATH 1214/1213 (1000/1100) and MATH 2100. No more than three (3) repeats in any one course or a combination of courses are allowed. The department of nursing does not penalize a student for courses marked as a 'W'; those courses are not calculated in the three-repeat limit

9. Upload a typed essay with a minimum of 200 words explaining the interest, and objectives for pursuing a degree and career in nursing. Do not include your name on the typed paper. *(Used in case of tie)*

10. Complete the Certified Background Check online as instructed on the program website and/or above.

Is my application complete? (For student purpose only)

1. I have read the admission guide posted to the Nursing page on Fletcher's website.
2. I am a Fletcher student, or I have filled out the online application to Fletcher.
3. I have completed the online "Application for Admissions to a Nursing or Allied Health Programs" and uploaded all required documents
4. My HESI scores are above or equal to 75 in ALL the following five areas:
    a. Anatomy and Physiology
    b. Reading
    c. Math
    d. Vocabulary
    e. Grammar
5. If I have two sets of HESI scores, I have highlighted my highest HESI score in each area.
6. If I have attended any school other than Fletcher or other LCTCS schools, I have sent a copy of my transcript to the Department of Nursing. I understand it must be received by May 20th
7. I have included a letter of good standing from an ADN, ASN or BSN program, with which I have previously been enrolled (if applicable).
8. I have not had a W, D or F in two NURS courses in separate semesters within the last six years.
9. I have completed the courses below with a C or better:
    a. Anatomy & Physiology Lecture and Lab I — 4 Credit Hours
    b. Anatomy & Physiology Lecture[1] and Lab II — 4 Credit Hours
    c. College Algebra OR Contemporary Math — 3 Credit Hours
    d. Statistics — 3 Credit Hours
    e. English Composition I & II — 6 Credit Hours
    f. Microbiology — 3 Credit Hours
10. I have met with my advisor to ensure my Nursing GPA is 2.75 or higher.
11. I do not have more than 3 repeats in any prerequisite course or combination of courses.
12. I have included a typed essay with a minimum of 200 words explaining the interest and objectives for pursuing a degree and career in nursing.
13. I have completed the process for the online background check.
14. I have not been convicted of a felony.