



FLETCHER TECHNICAL COMMUNITY COLLEGE

Executive Director, Corporate College

Reporting to the Chancellor, this 12 month administrative position provides leadership, strategic direction and management for the areas of workforce development and corporate training programs.

- Provide leadership and strategic direction for programs related to workforce and corporate training programs.
- Maintain a positive and productive working relationship with industry partners and businesses.
- Facilitate the growth and expansion of non-credit programs to include customized training for business and industry partners.
- Acquire external revenue and resources for the College through implementation of comprehensive cost-effective (profitable) non-credit, customized training and educational programs.
- Coordinate workforce continuing education programs as needed, including: development of programs; negotiating contracts and development; scheduling classes; hiring of instructors; conducting program and instructor evaluations; and other duties associated with program delivery.
- Serve as the workforce and economic development advisor to the Chancellor.
- Demonstrate innovation in field based education and training that meet the highest professional standards.
- Recommend, monitor, and allocate the division's budget. Make provisions for obtaining and maintaining equipment needed for effective learning.
- Recruit, orient, and evaluate all faculty and programmatic support staff.
- Collaborate with faculty and staff to develop and enhance new course offerings.
- Maintain a supportive learning environment that facilitates consistency with current trends in theory, technology and practice.
- Provide continuing and community education based on identified community needs.
- Promote an integrated approach toward enhancing and increasing business and industry partnerships.
- Provide support and opportunities for professional development for faculty and staff.
- Expand online offerings and other distance learning opportunities.
- Other duties as assigned.

Qualifications: Bachelor's degree/equivalent or higher. Industry experience is preferred. Must have working knowledge of local and/or regional industries and companies. Experience working in a community college setting in a technical or workforce development area is a plus.

Reports To: Chancellor

Fletcher Technical Community College is an Equal Opportunity Employer in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, this Educational Agency upholds the following policy: Fletcher Technical Community College campuses assure equal opportunity for all qualified persons without regard to race, color, national origin, gender, gender identity, age, religion, qualified disability, marital status, veteran's status, political affiliation, sex or sexual orientation in its hiring or employment practices or in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of its operations. Each campus welcomes handicapped individuals and has made buildings accessible to them.

Title IX Coordinator:

Director of Human Resources (985)448-7929 or (985)448-7930
1407 Highway 311
Schriever, LA 70395

Qualified applicants should submit Resume, [Employment Application](#), and Transcript(s) to:

hr@fletcher.edu

or

**Fletcher Technical Community College
Human Resources
1407 Highway 311
Schriever, LA 70395**

Application Instructions can also be located at www.fletcher.edu under Employment.