



FLETCHER TECHNICAL COMMUNITY COLLEGE

Reference and Instruction Librarian

This is a full-time 12-month faculty position that will work to increase information literacy activities across campus. This position will directly carry out the design, delivery, and assessment of information literacy, plan and implement outreach efforts, and coordinate reference efforts for the library.

Instruction

- Works strategically with partners in the Libraries and across campus to plan instructional programming that furthers the educational mission of the Libraries and the college.
- Measures instructional outcomes, promotes integration of library instruction into the curriculum, and assesses programming in support of student success, including distance and online learners.

Reference

- Act as primary reference contact for both in person and virtual reference.
- Assist Director of Library Services with the collection of data and preparation of reports.

Outreach

- Actively promote library services and resources to both students and faculty.
- Liaise with faculty for collection development purposes and assist Director of Library Services with collection development.
- Assist faculty with finding Open Educational Resources and Affordable Educational Resources for use in their classrooms.

Other

- Serves on standing and ad hoc committees
- Performs circulation duties as necessary
- Recommends and implements changes in library policies and procedures
- Assists with supervision of library student workers
- Provides detailed information on library services
- Performs other tasks, which assist in the use and proper care of the library and its resources as may be assigned

Qualifications: A Master's Degree in Library Science or equivalent from an accredited university; knowledge of Framework for Information Literacy for Higher Education from ACRL.

Knowledge, Skills, and Other Characteristics:

- Works independently and takes initiative to successfully execute work responsibilities
- Understands computers, automated search methods and works proficiently and accurately with the various information access methods utilized in a contemporary college library
- Demonstrates a working knowledge of library science principles and practices
- May be required to walk or stand for long periods of time, carry books between library locations, or perform work that is moderately physically demanding
- Flexible schedule, ability to travel

Reports To: Director of Library Services

Fletcher Technical Community College is an Equal Opportunity Employer in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, this Educational Agency upholds the following policy: Fletcher Technical Community College campuses assure equal opportunity for all qualified persons without regard to race, color, national origin, gender, religion, age, disability, marital status, veteran status or sexual orientation in admission to participation in, or employment in the program and activities of this system. Each campus welcomes handicapped individuals and has made buildings accessible to them.

Title IX Coordinator/ADA/Section 504 Coordinator:

Director of Human Resources (985)448-7929 or (985)448-7930
1407 Highway 311
Schriever, LA 70395

Qualified applicants should submit Resume, [Employment Application](#), and Transcript(s) to:

hr@fletcher.edu

or

**Fletcher Technical Community College
Human Resources
1407 Highway 311
Schriever, LA 70395**

Application Instructions can also be located at www.fletcher.edu under Employment.