



FLETCHER TECHNICAL COMMUNITY COLLEGE  
Policy # B.O. 019

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Title: Vehicle Registration and Fines

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Authority: LCTCS Policy # 5.011

Original Adoption: 11-02-2009

Effective Date: 11-02-2009

Last Revision: 09-01-2012

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Fletcher Technical Community College has the responsibility of regulating vehicular traffic on all of its campuses and sites. The college also is responsible for ensuring that all motor vehicles and bicycles used on campus follow college guidelines for orderly and safe operation. All motor vehicles are to be registered immediately upon student enrollment or employment.

Parking tags are to be displayed at all times when a vehicle is on campus. Parking is allowed only in designated locations (See attached maps). Vehicles violating college guidelines are subject to fines, immobilization, towing or loss of vehicle privileges on all locations.

**Vehicle Registration:**

It is the responsibility of all Faculty, Staff, and Students who operate a motor vehicle to register the vehicle and to obtain a current parking tag. Individuals must provide their student number or ID card and vehicle license information. Vehicle registration is handled through the Business Office located in Suite 105, Highway 311, Schriever, LA (985-448-7926).

**Traffic/Parking Violations and Fines:**

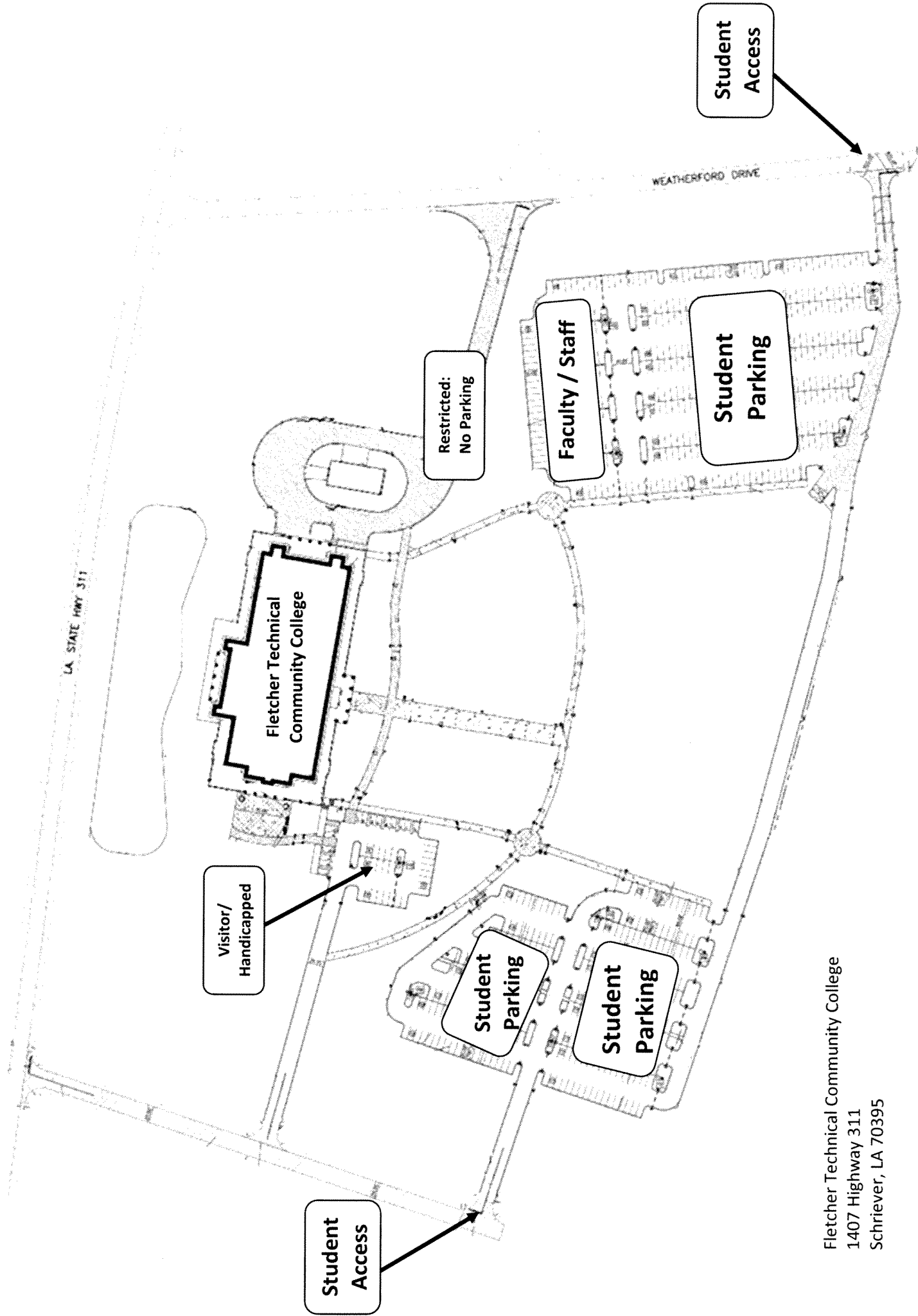
Anyone operating a vehicle outside of college guidelines will be subject to vehicle citations and fines. Warning notices may be issued for a first offense only. Students, faculty or staff members who develop a pattern of disregard for college parking and operation guidelines face the added penalty of losing campus parking privileges. *For all Outstanding Traffic/Parking Violations and Fines, a hold will be placed on the student account preventing the student from receiving transcripts and from future course registrations.*

Violations are reported daily to the Business Office by college staff and Security. Fines can be paid as follows:

- In person: remitted to the cashier in the business office, or
- By Mail: Business Services, 1407 Highway 311, Schriever, LA 70395.

The following table provides the fee structure that will be followed in issuing citations.

<ul style="list-style-type: none"><li>• Student vehicle in Faculty/Staff area</li></ul>	\$15 ticket
<ul style="list-style-type: none"><li>• Parked in the roadway</li><li>• Parked in Reserved Space</li><li>• Blocking other vehicles</li><li>• Parked in two spaces</li><li>• Parked on sidewalk or lawn</li></ul>	\$10 ticket
<ul style="list-style-type: none"><li>• Unregistered vehicle</li><li>• Failure to display tag</li></ul>	\$20 ticket
<ul style="list-style-type: none"><li>• Parked in a handicapped space</li></ul>	\$50 ticket
<ul style="list-style-type: none"><li>• Failure to obey an officer</li></ul>	\$20 ticket
<ul style="list-style-type: none"><li>• Parked in a fire zone</li><li>• Running stop sign</li><li>• Parked in a “No Parking” zone</li></ul>	\$ 25 ticket



**Student Access**

**Restricted:  
No Parking**

**Faculty / Staff**

**Student Parking**

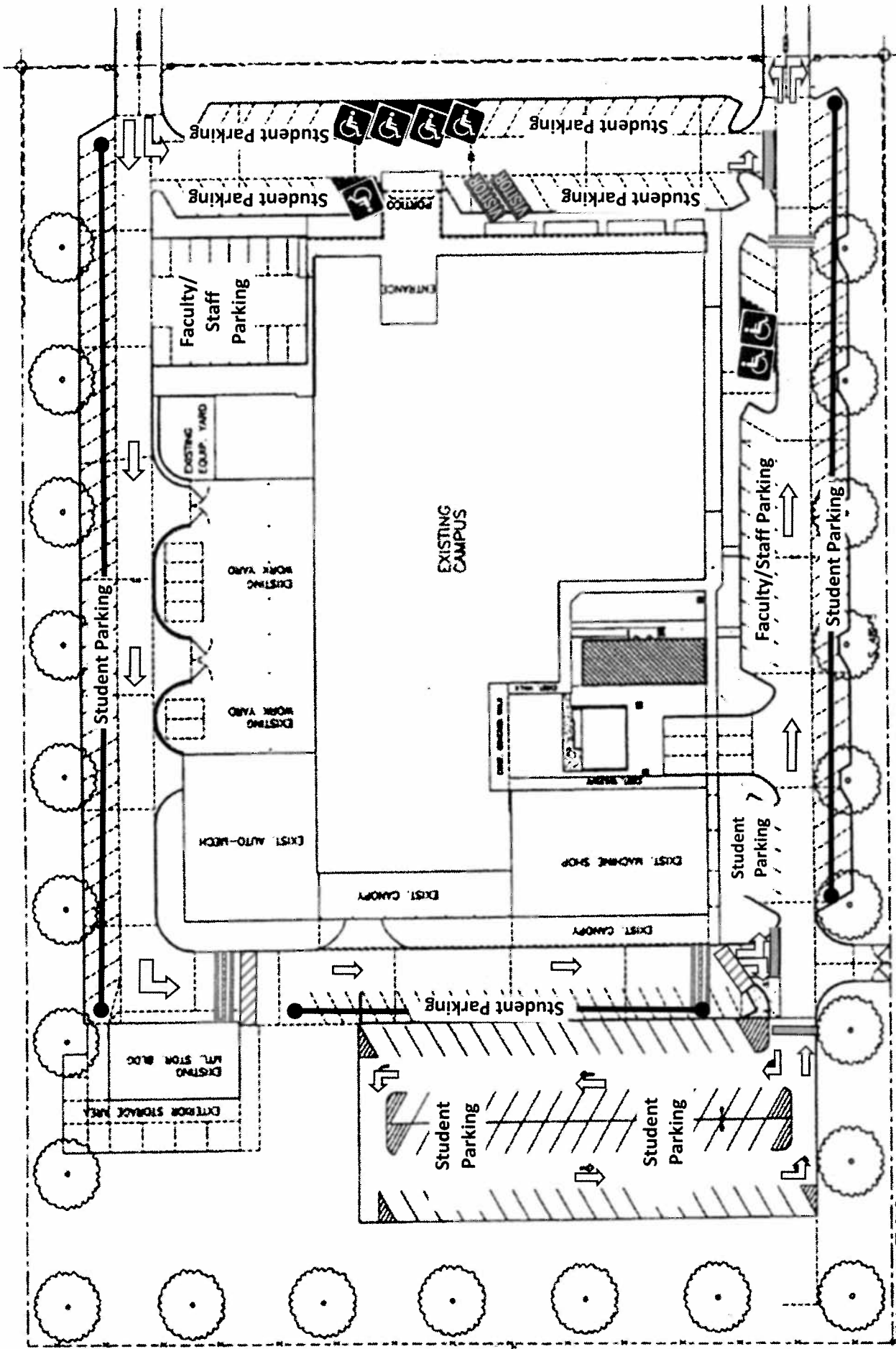
**Visitor/  
Handicapped**

**Student Parking**

**Student Parking**

**Student Access**

Fletcher Technical Community College  
1407 Highway 311  
Schriever, LA 70395



Fletcher Technical Community College  
 310 St. Charles Street  
 Houma, LA 70360