



SPRING 2018 TEXTBOOK INFORMATION

All books listed are required textbooks unless otherwise indicated.

MASTER

TABLE OF CONTENTS

ALLIED HEALTH	3
Cardiopulmonary Care Science	3
Nursing.....	4
Phlebotomy	4
Practical Nursing.....	5
Nursing (ASN).....	7
ARTS & SCIENCES	9
English & Humanities.....	9
Mathematics	12
Natural and Social Sciences.....	10
INTEGRATED PRODUCTION TECHNOLOGIES	17
TECHNICAL EDUCATION	18
Automotive.....	18
Business.....	19
Drafting and Design	22
Machine Tool Technology	23
Marine Diesel Engine Technician	24



CARDIOPULMONARY CARE SCIENCE

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
CPCS 2000 & CPCS2500	The Comprehensive Respiratory Therapist Exam Review: Entry and Advanced Levels	Sills, James R.	6th Edition	978-0-323-24134-2	Mosby	TBA	20
CPCS 2250	Fast & Easy ECGs: A Self-Paced Learning Program.	Shade, Bruce & Wesley, Keith.	2nd Edition	9780073519753	McGraw Hil, 2013	TBA	20
CPCS 2280	Comprehensive Perinatal & Pediatric Respiratory Care	Whitaker, Kent; Eberle, Paul; & Trujillo, Lisa	4th Edition	1439059438	Cengage Learning, 2014	TBA	20



NURSING ASSISTANT

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
NRSA 1211	Nursing Assistant, The: Acute, Subacute, and Long-Term Care,	Pulliam	5th	9780132622554	Pearson	TBD	10
NRSA 1222	Nursing Assistant, The: Acute, Subacute, and Long-Term Care, Workbook	Pulliam	5th	9780132623353	Pearson	TBD	10

PHLEBOTOMY

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
HIHC 1110 HPL 1010 HIHC 1160 HPL 1020 NBAP 1120 HIHC 1500	The Complete Textbook of Phlebotomy	Hoeltke, L.,	4 th	9780840022999	Cengage	TBD	18
HMDT 1170	Quick and Easy Medical Terminology	Leonard	8th	9780323359207	Elsevier	TBD	18



PRACTICAL NURSING

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
HNUR 1211 HNUR 1105 HNUR 1180 HNUR 1411	Fundamental Concepts and Skills for Nursing	Williams	5th	9780323396219	Saunders	TBD	20
	Study Guide for Fundamental Concepts and Skills for Nursing	Williams	5th	9780323483261	Saunders	TBD	20
	Textbook of Basic Nursing	Rosdahl & Kowalski	11th	9781469894201	Lippincott	TBD	20
	Davis's Drug Guide for Nurses	Vallerand	15th	9780803657052	F.A. Davis	TBD	20
	Taber's Cyclopedic Medical Dictionary	Venes, D (editor)	23rd	9780803659049	FA Davis	TBD	20
HMDT 1170	Quick and Easy Medical Terminology	Leonard	8th	9780323359207	Elsevier	TBD	20
HNUR 1152	Nutrition and Diet Therapy	Nix	15th	9780323377317	Elsevier	TBD	20
HBIO 1200	The Human Body in Health and Disease	Cohen/Hull	13th	9781451192803	Lippincott	TBD	20
	Study guide for Human Body in Health and Disease	Cohen/Hull	13th	978-1451193480	Lippincott	TBD	20
HNUR 1340 HNUR 2621	Success in Practical/Vocational Nursing	Patricia Knecht	8th	9780323356312	Elsevier	TBD	15
HNUR 2205 HNUR 2305 HNUR 2405	Medical Surgical Nursing Concepts & Practice	Stromberg and Dallied	3rd	9780323243780	Saunders	TBD	20
	Student Workbook Medical Surgical Nursing Concepts & Practice	Stromberg and Dallied	3rd	TBD	Saunders	TBD	20

FLETCHER TECHNICAL COMMUNITY COLLEGE

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
	Davis's Drug Guide for Nurses	Vallerand	15th	9780803657052	F.A. Davis	TBD	20
	Taber's Cyclopedic Medical Dictionary	Venes, D (editor)	23rd	9780803659049	FA Davis	TBD	20
	NCLEX Comprehensive review for the NCLEX- PN	HESI	3rd	1437717438	HESI Elsevier	TBD	20
	Study Guide for Basic Pharmacology (Recommended)	Clayton & Willihnganz	17th	9780323396110	Mosby	TBD	20
	Mosby's Manual of Diagnostic & Lab Test	Pagna et al	12th	9780323225762	Elsevier	TBD	20
	Nursing Diagnosis Handbook	Ackley and Ladwig	11th	9780323322249	Mosby	TBD	20
HNUR 2505	Foundations of Mental Health Care	Morrison-Valfre	6 th	9780323354929	Mosby	TBD	20
HNUR 2605	Intro to Maternity & Pediatric Nursing	Leifer	7 th	9781455770151	Saunders	TBD	15
	Intro to Maternity & Pediatric Nursing Study Guide	Leifer	7th	9781455772568	Saunders	TBD	15
HNUR 2611	IV THERAPY	TBD				TBD	15



NURSING (ASN)

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
NURS 1300 NURS 2300	Medical Surgical Nursing	Lewis, Bucher et al	10th	9780323328524	Mosby	TBD	20
	Clinical Companion for MS Nursing	Lewis, Bucher et al	10 th	9780323371179	Mosby	TBD	20
	Recommended: Study Guide for MS Nursing	Lewis, Bucher et al	10 th	9780323371483	Mosby	TBD	20
	Nursing Diagnosis Handbook	Ackley and Ladwig	11th	9780323322249	Mosby	TBD	20
	Mosby's Manual of Diagnostic & Lab Test	Pagana, Pagana,	5th	9780323089494	Elsevier	TBD	20
	HESI Comprehensive Review for NCLEX RN	HESI	5th	9780323394628	Elsevier	TBD	20
	Mosby dictionary of medicine	n/a	10th	9780323414241	Mosby	TBD	20
	Mosby Nursing Video Skills	HESI	TBD	TBD	HESI	TBD	20
	Calculate with Confidence	Morris	6th	9780323089319	Elsevier	TBD	20
	Mosby's Drug Guide for Nursing Students with 2018 update	Skidmore-Roth	12th	9780323447904	Elsevier	TBD	20
NURS 1080	Health Assessment for Nurses	Jarvis	7th	9781455728107	Saunders	TBD	20
NURS 1090	Pharmacology and the nursing process	Lilley, Collins, Synder	8th	9780323358286	Elsevier	TBD	20
	Study Guide for...	Lilley, Collins, Synder	8th	9780323371346	Elsevier	TBD	20

FLETCHER TECHNICAL COMMUNITY COLLEGE

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
	2018 IV Medications	Gahart & Nazareno	32nd	978-323297400	Mosby	TBD	20
NURS 2800	no book needed						
NURS 2750	Introduction to Maternity and Pediatric Nursing	Leifer	7th	9780323188128	Saunders	TBD	15
	Study guide for Intro to Mat and Pediatric Nursing	Leifer	7th	9781455772568	Saunders	TBD	15
NURS 2740	Psychiatric Nursing	Keltner, Steele	7th	9780323185790	Mosby	TBD	15
NURS 2760	Capstone	No book required					15



English & Humanities

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
ARTS 1200	Prebles' Artforms	Frank, Preble, Preble	11 th	9780205968114	Pearson-Prentice Hall ©2014	TBD	120
ARTS 2800	Art History Volume 1	Stokstad & Cothren	5 th	9780205873487	Pearson ©2014	TBD	30
ENGL 0098	Grassroots with Readings: The Writer's Workbook	Susan Fawcett	11 th	9781285430775	Cengage Learning Houghton Mifflin ©2015	TBD	50
ENGL 0099	Evergreen: A Guide to Writing with Readings	Susan Fawcett	10 th	9781133946687	Cengage Learning Houghton Mifflin ©2014	TBD	75
READ 0099	TBD	TBD	TBD	Open Education Resource- Free Access	TBD	Free	112
	TBD	TBD	TBD	Open Education Resource- Free Access	TBD	Free	112
ENGL 1000 ELAB 1000	TBD by Instructor	TBD	TBD	TBD	TBD	TBD	50
ENGL 1010	TBD by Instructor	TBD	TBD	Open Education Resource- Free Access	TBD	Free	150
ENGL 1020	TBD by Instructor	TBD	TBD	Open Education Resource- Free Access	TBD	Free	150
ENGL 2200	TBD by Instructor	TBD	TBD	TBD	TBD	TBD	25

FLETCHER TECHNICAL COMMUNITY COLLEGE

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
HIST 1010 HIST 1020	Western Civilization – A Brief History Combined Version for both courses	Spielvogel, Jackson J.	9 th	9781305633469	Cengage Learning Wadsworth ©2016	TBD	110
HIST 1010	Western Civilization – A Brief History Volume I: To 1715	Spielvogel, Jackson J.	9 th	9781305633476	Cengage Learning Wadsworth ©2016	TBD	70
HIST 1020	Western Civilization – A Brief History Volume II: Since 1500	Spielvogel, Jackson J.	9 th	9781305633483	Cengage Learning Wadsworth ©2016	TBD	40
HIST 1500 HIST 1510	World History Combined Version for both courses	Duiker / Spielvogel	8 th	9781305091207	Cengage Learning Wadsworth ©2016	TBD	100
HIST 1500	World History, Vol. 1: to 1800	Duiker / Spielvogel	8 th	9781305091214	Cengage Learning Wadsworth© 2016	TBD	40
HIST 1510	World History, Vol. 2: Since 1500	Duiker / Spielvogel	8 th	9781305091221	Cengage Learning Wadsworth ©2016	TBD	60
HIST 2010 HIST 2020	The American Past: A Survey of American History Combined Version for both courses	Joseph R. Conlin	10 th	9781133946533	Cengage Learning Wadsworth ©2010	TBD	110
HIST 2010	The American Past: A Survey of American History, Volume I: To 1877	Joseph R. Conlin	10 th	9781133946625	Cengage Learning Wadsworth© 2010	TBD	40
HIST 2020	The American Past: A Survey of American History, Volume II: Since 1865	Joseph R. Conlin	10 th	9781133946649	Cengage Learning Wadsworth ©2010	TBD	70
MUSC 1010	Understanding Music: Past and Present	Clark, Heflin, Kluball, Kramer	Fall 2015	Open Education Resource- Free Access	Galileo Open Learning Materials	Free	120
MUSC 2010	Rock Music Styles with Rhapsody Discount Card Textbook required for online course Textbook optional for in class course	Katherine Charlton	7 th	9780078025181	McGraw Hill ©2015	TBD	30
MUSC 2020	Jazz (no CDs required)	Tanner, McGill, & Gerow	12 th	9780078025112	McGraw Hill ©2011	TBD	30
SPAN 1010 SPAN 1020	Vistas	Blanco	5 th	eBook with Supersite Plus Code	Introducción a la lengua española © 2016	TBD	60

FLETCHER TECHNICAL COMMUNITY COLLEGE

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
				9781626806535 Loose-Leaf Edition with Supersite Plus Code 9781626806825			
SPCH 1200	Public Speaking for College and Career	Hamilton Gregory	10 th	9780078036828	McGraw Hill ©2013	TBD	100



MATHEMATICS & FRESHMAN STUDIES

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
CLCR 1001	College Success	Anonymous	2012	Open Education Resource- Free Access	Saylor Acaademy @2012	Free	SP 150
MATH 0097	Developmental Mathematics (Worktext + MyLab Access Code)	Andreana Grimaldo & Denise Robichaud	1st	9780133930221	Pearson ©2016	TBD	SP 60
MATH 0098 MATH 0099	Elementary & Intermediate Algebra (Book + MyLab Access Code)	Tom Carson & Bill E. Jordan	4 th	9780321951939	Pearson ©2015	TBD	SP 510
	MyLab – Student Access Kit	MyLab Student Access Kit	N/A	9780321199911	Pearson	TBD	
MATH 1000 MLAB 1000 MATH 1100 MATH 1110	Algebra & Trigonometry (Book + MyLab Access Code)	Robert F. Blitzer	5 th	9780321869753	Pearson ©2014	TBD	SP 300
	MyLab – Student Access Kit	MyLab Student Access Kit	N/A	9780321199911	Pearson	TBD	
MATH 1170	Mathematics All Around (Book + MyLab Access Code)	Thomas Pirnot	5 th	9780321914767	Pearson ©2014	TBD	SP 60
	MyLab – Student Access Kit	MyLab Student Access Kit	N/A	9780321199911	Pearson	TBD	
MATH 2010	Calculus and Its Applications, Expanded Version (Media Update) (Book + MyLab Access Code) NEW ADDITION!	Bittinger, Ellenbogen, & Surgent	11 th	9780134122588 0134122585	Pearson ©2016	TBD	SP 30
	MyLab – Student Access Kit	MyLab Student Access Kit	N/A	9780321199911	Pearson	TBD	
MATH 2100	Beginning Statistics (Book + Web Platform Access	Warren, Denley, Atchley	2 nd	9781941552513	Hawkes Learning	TBD	SP 150

FLETCHER TECHNICAL COMMUNITY COLLEGE

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
	Code)				Systems ©2014		
	Hawkes Web Platform Code Access Code (Ebook is now included in the courseware)	Warren, Denley, Atchley	N/A	9781941552506	Hawkes Learning Systems	TBD	



NATURAL AND SOCIAL SCIENCES

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
BIOL 1010 BIOL 1020	Biology Concepts and Applications	Starr, Evers, & Starr	9 th	9781285427812	Cengage Learning Brooks/Cole ©2015	TBD	SP 180
BIOL 1140 BIOL 1150 BIOL 1160 BIOL 1170	Fundamentals of Anatomy and Physiology	Martini, Nath, & Bartholomew	10 th	9780321908599	Pearson/Benjamin Cummings ©2015	TBD	SP 450
BIOL 2030	Microbiology, A Systems Approach	Marjorie Kelly Cowan	4 th	9780073402437	McGraw-Hill ©2015	TBD	SP 70
CHEM 1010	Introductory Chemistry	Zumdahl & DeCoste	8 th	9781285452821	Cengage Learning ©2015	TBD	SP 80
CRJU 1010	Criminal Justice Today: An Introductory Text for the 21st Century	Frank J. Schmaleger	14 th	9780134145594	Pearson-Prentice Hall ©2017	TBD	SP 32
CRJU 2020	Community Policing and Problem Solving	Kenneth J. Peak Ronald W. Glensor	6 th	9780135120866	Pearson-Prentice Hall@2011	TBD	SP 32
CRJU 2030	Criminal Law and Procedure	John M. Scheb & John M. Scheb II	8 th	9781285070117	Cengage Learning Wadsworth ©2014	TBD	SP 32
CRJU 2040	Police Administration: Structures, Processes, and Behavior	Swanson, Territo, & Taylor	9 th	978-0133754056	Pearson-Prentice Hall ©2017	TBD	SP 32
CRJU 2150	Criminal Procedure for the Criminal Justice Professional	John N. Ferdico, Henry F. Fradella, Christopher D. Totten	12 th	9781305261488	Cengage Learning Wadsworth ©2016	TBD	SP 32
CRJU 2200	Courts and Criminal Justice in America	Larry J. Siegel, Frank J Schmallegger, John Worrall	2 nd	9780133459999	Pearson-Prentice Hall ©2015	TBD	SP 57
CRJU 2600	Criminalists, An Introduction to Forensic Science	Richard Saferstein	12 th	978013447759 6	Pearson-Prentice Hall ©2017	TBD	SP 32

FLETCHER TECHNICAL COMMUNITY COLLEGE

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
CRJU 2610	Ethical Dilemmas and Decisions in Criminal Justice	Joycelyn M. Pollock	9th	9781305577374	Cengage Learning ©2017	TBD	SP 32
CRJU 2630	American Corrections	Todd R. Clear, George F., Cole, Michael D. Reisig	11 th	9781305093300	Cengage Learning ©2014	TBD	SP 32
CRJU 2640	The Juvenile Justice System: Delinquency, Processing, & the Law	Dean J. Champion Alida V. Merlow Peter J. Benekos	8 th	9780133754643	Pearson-Prentice Hall ©2015	TBD	SP 32
CRJU 2650	Criminology Today: An Integrative Introduction	Frank J. Schmalleger	7 th	9780133495539	Prentice Hall ©2014	TBD	SP 32
CRJU 2670	Victimology: Legal, Psychological and Social Perspectives	Harvey Wallace & Cliff Robertson	4 th	9780133495522	Pearson-Prentice Hall ©2015	TBD	SP 30
ECON 2010 LCTCS Course						TBD	10
ECON 2020 LCTCS Course	ECON MICRO	William A. McEachern	5 th	9781337109215	Cengage Learning 2017	TBD	10
GEOG 1010 LCTCS Course						TBD	10
GEOL 1010	Earth: An Introduction to Physical Geology	Tarback, Lutgens, Tasa	12 th	9780134127644	Pearson-Prentice Hall ©2017	TBD	30
PHSC 1000 PHSC 1200	Physical Science	Bill W. Tillery	10 th	9780073513898	McGraw-Hill ©2014	TBD	160
PHSC 1000 LCTCS Course						TBD	10
PSYC 2010	Introduction to Psychology	Anonymous	2012	Open Education Resource-Free Access	Saylor Academy@2012	Free	320
POLI 1100	None Textbook Required	N/A	N/A	N/A	N/A	N/A	32

FLETCHER TECHNICAL COMMUNITY COLLEGE

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
POLI 2520	Politics and Policy in States and Communities	John J. Harrigan David C. Nice	11th	9780205745494	Pearson/Longman ©2013	TBD	32
PSYC 2010	Introduction to Psychology	Anonymous	2012	Open Education Resource-Free Access	Saylor Academy@2012	Free	320
PSYC 2110	Principles of Social Psychology	Anonymous	2012	Open Education Resource- Free Access	Saylor Academy	Free	40
PSYC 2040	No Textbook Required (Psychology of Personality)	N/A	N/A	N/A	N/A	N/A	40
PSYC 2120	TBD	TBD	TBD	Open Education Resource-Free Access	TBD	Free	175
SOCI 2010	Sociology: A Brief Introduction	Schaefer, Richard T.	11th	9780078027109	McGraw Hill ©2015	TBD	60

INTEGRATED PRODUCTION TECHNOLOGIES

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
IPTN 1050	Applied Math for the Petroleum and Other Industries, 4th Edition	Will L. McNair	4th	886982111	Ecampus.com Phone 859-514-5200	TBD	60
IPTN 1100	Electrical Level One (NCCER)	Pearson, Prentice-Hall	2008	013604459X	Pearson, Prentice-Hall	TBD	60
IPTN 1210	Instrumentation	Kirk, Weedon, & Kirk	6th	9780826934420	American Technical Publishers Inc.	TBD	50
	Instrumentation	Weedon	6th	9780826934437		TBD	50
IPTN 1220	Instrumentation	Kirk, Weedon, & Kirk	6th	9780826934420	American Technical Publishers Inc.	TBD	20
	Instrumentation	Weedon	6th	9780826934437		TBD	20
IPTN 1310	Process Technology Equipment	Pearson, Prentice-Hall		137004125		TBD	30
IPTN 1600	Fundamentals of Petroleum, 5th Edition	Kate Van Dyke	5th	088698162X	www.utexas.edu/ce/petex	TBD	35
IPTN 2000	Management, 4th Edition	PJ Montana, BH Charnon	4th	764139312	Barron's	TBD	40
IPTN 2100	Petroleum Exploration & Production, a Nontechnical Guide	Leffler, Patarozzi, Sterling	2nd	9780878148462	Leffler, Patarozzi, Sterling	TBD	20
IPTN 2500	Six Steps To Job Search Success	Caroline Ceniza-Levine, Connie Thanasoulis-Cerrachio	2014	9781453339146	Flat World Knowledge	TBD	20
IPTN 1030	Reading a P & ID Course no. 203	Job Training Systems, Inc.	Course 203	SKU 011817408	Job Training Systems, Inc.	TBD	40



AUTOMOTIVE

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
All Auto Courses	Automotive Technology	Jack Erjavec	6th	9781133612315	Delmar-Cengage Learning	TBD	20



BUSINESS

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
ACCT 2400	Financial and Managerial Accounting with Wiley Plus	Weygandt, Kimmel and Kieso	1st	9781118286012 (Hard Cover with Code) 9781118110966 (Ebook with Code)	Wiley	TBD	25
ACCT 2400	Systems Understanding Aid	, by Arens and Ward	9 th	978-0-912503-57-8		TBD	25
ACCT 2500	Computer Accounting with Sage 50 Complete Accounting Student CD-ROM © 2017	Yacht	2017 edition	TBA	MHHE	TBD	25
ACCT 2100	Financial and Managerial Accounting with Wiley Plus	Weygandt, Kimmel and Kieso	1st	9781118286012 (Hard Cover with Code) 9781118110966 (Ebook with Code)	Wiley	TBD	60
ACCT 2110	Financial and Managerial Accounting with Wiley Plus	Weygandt, Kimmel and Kieso	1st	9781118286012 (Hard Cover with Code) 9781118110966 (Ebook with Code)	Wiley	TBD	30
APMA 1030	Practical Business Math Procedures, Brief Edition	Jeffrey Slater	11th	978-0-07-753395-3	McGraw-Hill ©2011	TBD	30
BUSI 1050	Effective Communications for Colleges	Brantley & Miller	11th	0324374763	Thomson Southwestern	TBD	30
BUSI 2010	Effective Human Relations: Interpersonal and Organizational Applications	Reece	13 th	978-1-305-57616-2	Cengage	TBD	30
BUSI 2451	Career Directions: The Path to Your Ideal Career, 5th Edition	Donna J Yena	5 th 2011	9780073375151	McGraw Hill	TBD	20

FLETCHER TECHNICAL COMMUNITY COLLEGE

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
BUSN 1010	Understanding Interpersonal Communication: Making Choices in Changing Times	Richard West and Lynn H. Tuner	2nd ed	9780495908753		TBD	5
BUSN 2230	Principles of Marketing	Lamb, Hair, & McDaniel	9th	ISBN-13: 978-1285860169 ISBN-10: 1285860160	Cengage	TBD	30
CINS 1300	Microsoft Excel 2016 Levels 1 & 2 SNAP CODE REQUIRED*	Rutkosky, Roggenkamp, & Rutkosky	Benchmark	978-0-76386-988-5	EMC Paradigm	TBD	25
CINS 1310	Microsoft Access 2016 Level 1 & 2	Rutkosky, Seguin, & Roggenkamp	Benchmark	978-0-76386-994-6	EMC Paradigm	TBD	25
CINS 1450	Microsoft Word 2016 Levels 1 & 2 SNAP CODE REQUIRED*	Rutkosky & Roggenkamp	Benchmark	978-0-76386-981-6	EMC Paradigm	TBD	25
CINS 1550	Microsoft Word 2016 Levels 1, 2, & 3 SNAP CODE REQUIRED*	Rutkosky & Roggenkamp	Benchmark	978-0-76387-115-4	EMC Paradigm	TBD	20
CINS 1650	Advanced Microsoft Word 2013: Desktop Publishing w/CD	Arford, Roggenkamp, & Rutkosky	Signature	978-0-76385-211-5	EMC Paradigm	TBD	15
CLCR 1010	Getting the Job You Really Want	Michael Farr	6th ed	9781593578329		TBD	5
CPTR 1100	Guidelines for Microsoft Office 2016 SNAP CODE REQUIRED FOR DAY AND ONLINE SECTIONS	Muir	2016	978-0-76386-803-1	Paradigm	TBD	300
DVKB 0900	Gregg College Keyboarding & Document Processing (GDP), Word 2016 , L1-60, with student access code	Ober, Johnson, & Zimmerly	11th	ISBN 10: 125992114X ISBN 13: 781259921148	McGraw-Hill	TBD	50
KYBD 1100	Gregg College Keyboarding & Document Processing (GDP), Word 2016 , L1-60, with student access code	Ober, Johnson, & Zimmerly	11th	ISBN 10: 125992114X ISBN 13: 781259921148	McGraw-Hill	TBD	35

BUSINESS

FLETCHER TECHNICAL COMMUNITY COLLEGE

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
KYBD 1200	Gregg College Keyboarding & Document Processing (GDP), Word 2016 , L61-120, with student access code	Ober, Johnson, & Zimmerly	11th	ISBN 10: 1259921131 ISBN 13: 781259921131	McGraw-Hill	TBD	20
OSYS 2530	Procedures & Theory for Admin. Prof.	Karin Stulz; Kellie A. Shumack, Ph.D.; Patsy Fulton-Calkins	7th	1-111-57586-1	South-Western CENGAGE Learning	TBD	30
All KYBD Courses	GDP code Note: This code should be purchased by all first-time KYBD students. Returning KYBD students can use the same code.		77319443	GDP	TBD	See numbers above for KYBD courses	
*Snap Access Code	Note: One 2016 code needed per student enrolled in courses requiring SNAP. The same code can be used for multiple classes/instructors.		9780763865700	EMC Paradigm	TBD	250	



DRAFTING AND DESIGN

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
CADD 1200	AutoCAD 2017 Instructor	Leach		978163057027	SDC	TBD	12
CADD 2300	AutoCAD 2017 Instructor	Leach		978163057027	SDC	TBD	12
DRFT 1100	Technical Drawing with Engineering Graphics	Giesecke	15th	9780134306414	Pearson	TBD	15
DRFT 1200	Technical Drawing with Engineering Graphics	Giesecke	15th	9780134306414	Pearson	TBD	15



MACHINE TOOL TECHNOLOGY

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
MTTC 1130	Machine Trades Printreading	Thomas E. Proctor	3rd	9780826918819	American Technical Publishers	TBD	15
MTTC 1110 (used for all other courses)	Machining Fundamentals	John R. Walker / Bob Dixon	9th	9781619602090	Goodheart/Willcox	TBD	15



MARINE DIESEL ENGINE TECHNICIAN

SPRING 2018 BOOKLIST

Course(s)	Textbook(s)	Author(s)	Edition	ISBN	Publisher	Publisher's Listed Price	Estimated Maximum Enrollment
DESL 1120	Diesel Technology Fundamentals, Service, Repair	Andrew Norman John Corinchock	7th	9781590707708	Goodheart-Willcox@2007	TBD	20
DESL 1130							
DESL 1140	Diesel Technology workbook	Andrew Norman John Corinchock	7th	9781590707715	Goodheart-Willcox	TBD	20
DESL 1150							
DESL 1220	Modern Diesel Technology: Electronic Diesel Engine Diagnosis	Sean Bennett	1st	1401870791	Thomson@2007	TBD	20
DESL 1231							
DESL 1240							
MDET 2700	Trouble shooting Marine Diesel Engines	Peter Compton	1st	70123543	McGraw-Hill@1998	TBD	20
DESL 1500	Eaton Mobile Hydraulics Manual	Eaton Corp.		963416251	Eaton Training Services@2010	TBD	20
DESL 2500							
MDET 2210	TBD	TBD	TBD	TBD	TBD	TBD	20
MDET 2220							
MDET 2230							
MDET 2310							
MDET 2320							