ON-LINE SITE IS: https://br-solutions.net/employer-resources

From the home page, you will see a menu bar across the top of the page, look for SCHOOLS and select Fletcher Technical Community College.

The next page will have Fletcher Technical Community College's name on the left side of the page.

Under it will be the progress screen to show you what you have completed as you go along. In the middle of the page are the instructions and information regarding background checks that the company will be doing. Read all information.

Across the bottom of the page are two sections: • YOUR DEMOGRAPHICS • AUTHORIZATION & CONTINUE TO REVIEW/SIGN FORMS

Click on your Demographics. Revised 9/16/19

An application page will appear where you complete all information.

Click on Continue to next page. If you have completed everything correctly it will turn green, if it turns red you must make corrections to your errors before moving on.

Click continue to complete the Authorization & Continue to Review/sign forms page.

Check the consent box before you continue to the next step (review & sign).

After completing the application, you will be asked to make the payment and sign your paper work on-line. The price is $35. Payment must be made for the request to be processed.

The background check results will be sent to Fletcher Technical Community College. If you have any questions, call 985-503-7911 for assistance.